

My Notary Profile

Valerie Yvette Sutton

Notary Services
Berkeley County Notary Pro

*There's no way to hide it—I'm excited at being a notary,
I'm punctual, cordial, and ready to assist!*



Valerie Yvette Sutton
Notary Professional

Phone 304.283.7348
Mobile 202.257.7862
papaschickenandribs@gmail.com

SERVICE AREA

- Bunker Hill
- Falling Waters
- Gerrardstown
- Glengary
- Hedgesville
- Inwood
- Martinsburg

NOTARY COMMISSION

Exp. 05/25/2027

NOTARY HOURS

Sunday
Go To Church Services

Monday - Friday
3:00 p.m. – 10:00 p.m.

Saturday
8:00 a.m. – 10:00 p.m.

Website:
papaschickenandribs.com

If you call me during my business hours, I'll answer! If you text or email me, I will respond. I became a notary in order to help others with their personal or professional quests to get the ball rolling with whatever goal they were about to pursue. Notaries are an essential tool for the first line of defense in the authentication of vital documents and the like. I personally feel a sense of pride and accomplishment in assisting the county as well as the community!

Finally, If I make a mistake, I'll take care of it immediately. It would be my pleasure to serve you, thank you!

Equipment

- Brother 2-drawer printer HLL 6200 DW (45 ppm)
- Epson ES 400 Fast Document Scanner (40 ppm)
- MS Surface Pro Tablet with Stylus
- Stationary dedicated i7 Dell Laptop
- Hi speed cable internet
- MiFi – Verizon for secure data on the road.
- Spare Brother Laser Printer HL 2200
- Pixel 2 XL Smart Phone

Computer Security

- Encrypted email
- Sophos Virus Software on all devices.
- Storage of loan related documents on Passport 1 TB drive (not the cloud) during printing/deleted after appointment.

Criminal History & E/O

- Background check - clear 05/25/22
- Errors & Omissions Policy for \$25,000 Expires June 9, 2027

Professional Memberships

Martinsburg-Berkeley County Chamber of Commerce
National Notary Association
Veterans Association of America, Inc.
Veterans Advantage
Make HERstory - Military Women's Memorial

Thank you for the opportunity to become Notary Strong!